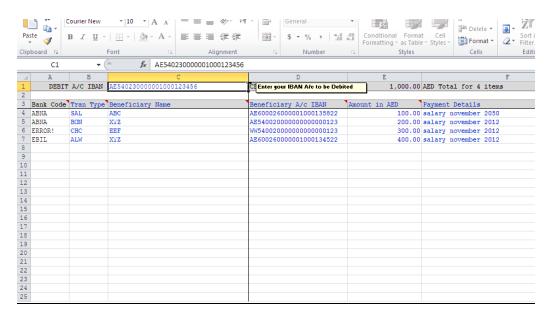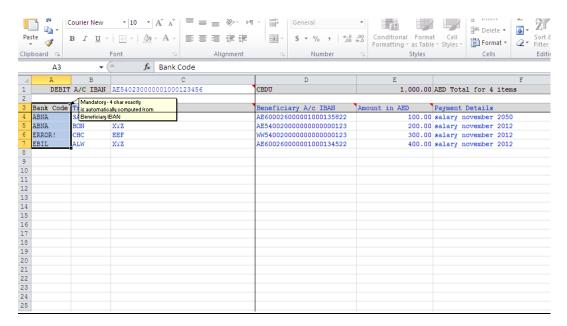**File Format Instructions**

External Salary

Instruction to create the External salary File

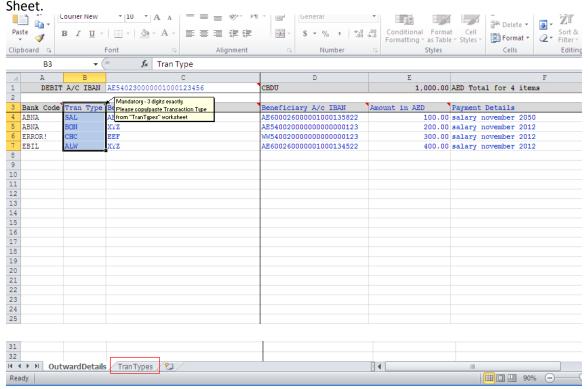(a) Please enter your IBAN that will be debited

(b) The Bank code will be updated automatically after you have entered the Beneficiary IBAN. No need to enter any this here.
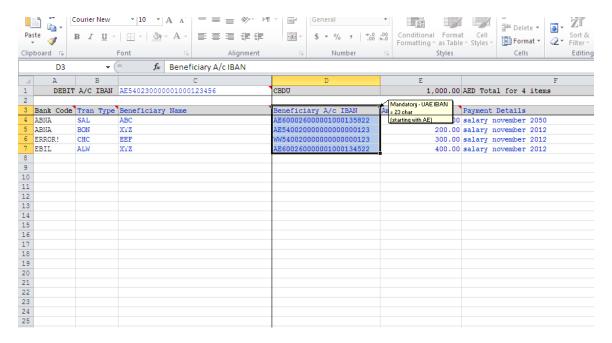
(c) Please select the transaction type from the drop down list. For details see the "Tran Types" Sheet.
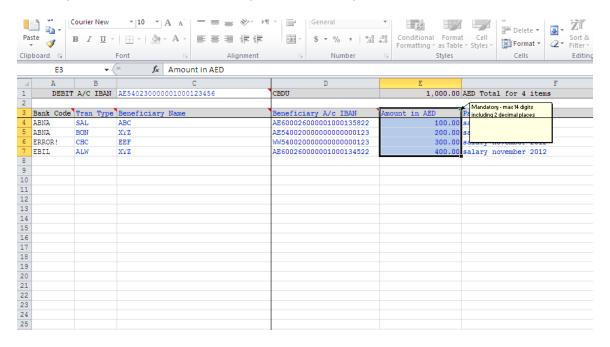

(d) Please enter only IBAN for Beneficiary A/C IBAN. Max 23 Characters starting with "AE".

(e) Salary amount should be in AED only. Max 2 decimal places allowed.

	A	B	C	D	E	F
1	DEBIT A/C IBAN		AE540230000001000123456	CBDU	1,000.00	AED Total for 4 items
2						
3	Bank Code	Tran Type	Beneficiary Name	Beneficiary A/c IBAN	Amount in AED	P...
4	ABNA	SAL	ABC	AE600026000001000135822	100.00	sa
5	ABNA	BON	XYZ	AE540020000000000000123	200.00	sa
6	ERROR!	CHC	EEF	WW540020000000000000123	300.00	salary november 2012
7	EBIL	ALW	XYZ	AE600260000001000134522	400.00	salary november 2012

(Cell E3 = Amount in AED)

Comment box: Mandatory - max 14 digits including 2 decimal places

(f) Payment details are mandatory. Max 140 characters allowed. e.g. Salary March 2012

	A	B	C	D	E	F
1	DEBIT A/C IBAN		AE540230000001000123456	CBDU	1,000.00	AED Total for 4 items
2						
3	Bank Code	Tran Type	Beneficiary Name	Beneficiary A/c IBAN	A	Payment Details
4	ABNA	SAL	ABC	AE600026000001000135822	100.00	salary november 2050
5	ABNA	BON	XYZ	AE540020000000000000123	200.00	salary november 2012
6	ERROR!	CHC	EEF	WW540020000000000000123	300.00	salary november 2012
7	EBIL	ALW	XYZ	AE600260000001000134522	400.00	salary november 2012

(Cell F3 = Payment Details)

Comment box: Mandatory - max 140 characters