

How to Check if Status of Documents or Payment Received From Other Bank for OBC?

Step 1: Checking the payment/document status of Export/Outward Bills for Collections on iTrade

- Select "**Trade Services**"
- Select "**Export Collection**"
- Select "**Message to Bank**"
- Select "**From Existing EC**"
- Click "**Search**"
- Locate and click on EC reference no. of the OBC which status to be checked under **System ID**

The screenshot shows the iTrade interface for the Commercial Bank of Dubai. The user is SURAJ LAISHRAM / 983203. The navigation menu includes Trade Services, Ouse, and Administration. The left sidebar lists various EC-related actions: EC Initiation, EC Amendment, Message to Bank, Pending ECs, EC Inquiry, and EC Maintenance. The main area displays the 'List of Existing Export Collections' with search options for System ID, Entity, Entity/Drawer Name, Bank Ref, Drawee, and City. Below the search fields is a 'Search' button. The search results table shows two items:

System ID	Entity	Entity/Drawer Name	Bank Ref	Drawee	Ccy	Amount	Application Date
EC2108000000000068	983200	CEO PCM TEST BUSINESS 1	OBC2102413-99	jvgh	AED	10.00	17/08/2021
EC2108000000000053	983203	CEO PCM TEST BUSINESS 2	OBC2102414-17	jvgh	AED	7.00	17/08/2021

Step 2: Sending a message to bank to know if OBC payment/document status received from drawee bank

- Select the **Message Type** as **Correspondence**
- Write your enquiry under **Customer Instructions** Eg. *Wanted to know OBC payment status if received etc.*
- Click "**Submit**"

Trade Services | Queue | Administration

EC Initiation
EC Amendment
Message to Bank
From Existing EC
Action Required
Draft Transactions
Pending Authorization
Pending ECs
EC Inquiry
EC Maintenance

Create a Free Format Message

[Tasks](#) [Save](#) [Submit](#) [Cancel](#) [Help](#)

General Details [Show Form Summary | Top](#)

System ID: BC2108000000048
Customer Reference: 0048
Bank Reference: OBC2102413-99
* Message Type: This value is required.
Request For Settlement

* Customer Instructions:

Attachments (Max 5 files and 1 Mb each)
No files [Add a file](#)

[Save](#) [Submit](#) [Cancel](#) [Help](#)

Step 3: Checking if any reply receives from the Bank

- Select "Trade Services"
- Select "Export Collection"
- Select "Message to Bank"
- Select "Action Required"
- Click "Search" If **No Records Found** means no reply received from the Bank yet.

Trade Services | Queue | Administration

EC Initiation
EC Amendment
Message to Bank
From Existing EC
Action Required
Draft Transactions
Pending Authorization
Pending ECs
EC Inquiry
EC Maintenance

List of Export Collections Required Customer Action

Search Options

0 items

System ID	Entry	Entry/Drawer Name	Bank Ref	Drawer	Crq	Amount	Type	Status
No Records Found								