

# How to Download the Presentation Advices/Tracking Details if OBC Request is Processed?

## Step 1: Locating and downloading the Export/Outward Bills for Collection advices on iTrade

- Select "Trade Services"
- Select "Export Collections"
- Select "EC Inquiry"
- Click "Search" then locate the System ID which advices to be downloaded then click on folder icon.

The screenshot shows the 'Inquiry - List of Export Collection Transactions' page in the iTrade system. The page includes a search form with the following fields: System ID, Entity, Entity/Drawer Name, Bank Ref, Our Ref, Drawer, and City. Below the form is a 'Search' button. The search results are displayed in a table with the following columns: System ID, Entity/Drawer Name, Bank Ref, Our Ref, Drawer, City, Amount, Application Date, and Status. The table contains 2 items, each with a folder icon on the left side of the System ID column, indicating that attachments can be downloaded.

System ID	Entity/Drawer Name	Bank Ref	Our Ref	Drawer	City	Amount	Application Date	Status
EC21080000000068	CBD PCM TEST BUSINESS 1	08C2102413-99	0068	Jwh	AED	10.00	17/08/2021	New
EC21080000000053	CBD PCM TEST BUSINESS 2	08C2102414-17	0053	Jwh	AED	7.00	17/08/2021	New

## Step 2: Downloading of debit and shipment advices of Outward Bills for Collection (OBC)

- Click on PDF File red icon on the left side of the advices to be downloaded under **List of Attachments**

- EC Initiation
- EC Amendment
- Message to Bank
- Pending EEs
- EC Inquiry
- EC Maintenance

Consolidated Summary View

Export Collection

System ID: BC2108000000068  
 Customer Reference: 0048  
 Bank Reference: CBC2102413-99  
 Entry: 983200  
 Collection Amount: AED 10.00  
 Current Outstanding Amount: AED 10.00

Drawer Details

Name: CBD PCM TEST BUSINESS 1  
 Address: CBD PCM Test Business 1  
 P.O. BOX 2468  
 Bank Name: Commercial Bank Of Dubai  
 Borrower Account Name: 983200

Actions

- Initiate New product from this transaction
- Update this transaction

Outstanding



1 - 1 of 1 items

10 | 25 | 50 | 100

Release	Type	Status	Ccy	Amount	Users
19/08/2021	New	New	AED	10.00	26

Pending Transactions

0 items

Type	Status	Event Reference	Ccy	Amount	Input Date
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No Records Found.

List of Attachments

Icon	Type	File Name	Downloaded
	PDF	67632c68b62cb9-660906b-1795408791-266a.pdf	Acknowledged
	DOC Issue Advice	94e5e38609905a5b-361a23fe-1795d73cbab-6c01.pdf	Acknowledged
	Debit Advice	94e5e38609905a5b-361a23fe-1795d73cbab-6c0a.pdf	Acknowledged