

How to Download Acceptance or Credit Advice once Payment for ELC or Acceptance received?

Step 1: Follow the below steps on iTrade to download credit advice or acceptance advice if received.

- Select "Trade Services"
- Select "Export Letter of Credit"
- Select "EL Inquiry"
- Select "Search"

Commercial Bank of Dubai

user: SURAJ LASHRAM / 983203 Login

Trade Services Queue Administration

EL Initiation

EL Update

Transfer & Assignment

Message to Bank

Pending E/L

EL Inquiry

EL Maintenance

Inquiry - List of Export Letters of Credit Transactions

Search Options

In the inquiry function, you must enter the search criteria of the transactions that you wish to list for.
Note: For partial search, please use % before or after your search value, e.g. type %MYTEXT% to search for items containing the word MYTEXT. (Note: Search is Case sensitive)

System ID:

Entity:

Entity/Beneficiary Name:

Bank Ref:

Applicant Name:

City:

Expiry Date From: To:

Search

Download File

1 - 1 of 1 items 10 | 25 | 50 | 100

System ID	Entity	Entity Name	Bank Ref	Applicant Name	City	Amount	Issue Date	Expiry Date	Status
EL21080000000051	983203	CBD PCM Test Business 2	ELC2101455-17	ABCD	AED	100.00	15/08/2021	19/08/2021	Expired

Step 2: Locating and downloading payment credit advice or acceptance advice...

- Locate the ELC which advices to be downloaded then click on **Folder icon** next to **System ID**
- Under "**Release tab**" click on **date link** with **Type of transaction** as "Outstanding Presentation"

Trade Services | Queue | Administration

EL Initiation | EL Update | Transfer & Assignment | Message to Bank | Pending ELS | EL Inquiry | EL Maintenance

Consolidated Summary View

Export Letter of Credit

System ID: ELC2108000000001
Bank Reference: ELC2101465-17
Entity: 983203
LC Amount: AED 100.00
Available Amount: AED 100.00

Beneficiary Details

Name: CBD PCM TEST BUSINESS 2
Bank Name: Commercial Bank Of Dubai
Borrower Account Name: CBD PCM TEST BUSINESS 2

Applicant Details

Name: ABCD

Actions

- Assign this transaction
- Update this transaction

Outstanding

1 - 2 of 2 items

Release	Type	Status	Event Reference	Crq	Amount	Users
16/08/2021	New	Advised	ADV001	AED	100.00	
24/08/2021	Reporting	Expire	EXPO01			

- Under "**Bank File Upload Details**" tab, click on **download folder** next to **PDF file** with title "**ELC Settlement Advice**" or "**Document Acceptance Advice**" also download other advices including debit advices if available.

Bank Message

Date/Time: Monday, August 16, 2021 5:24:29 PM GST
Reporting Status: Advised
Bank Reference: ELC2101465-17
List of Discrepancies: We have pleasure in advising this credit.

Bank File Upload Details

	Title	File Name	
	Export LC Notification Letter With Swift Copy	0516c1ef961cb0e84a3a77d27d3964a3a77ba7109dd84a3a-4165.pdf	