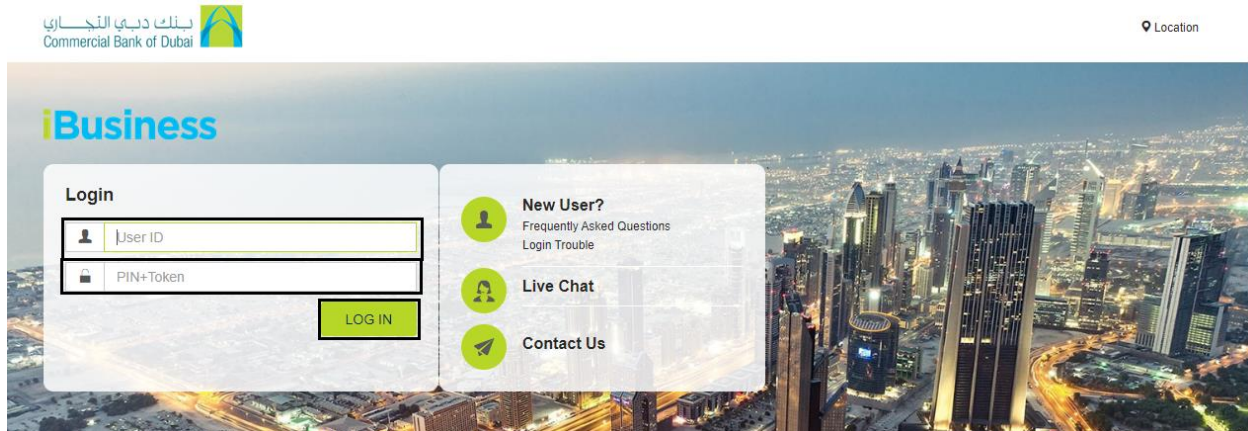


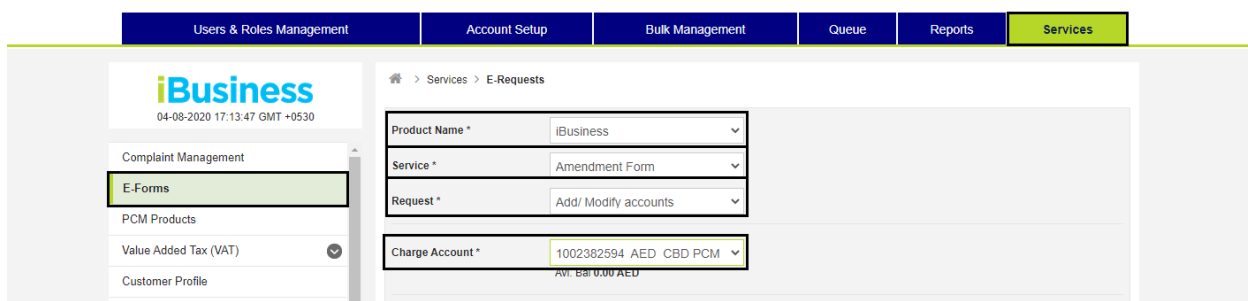


How to link Linking A Company Account/ Cash Online Account/ CBD Credit card with CBDIB Profile

- 1- Open iBusiness through www.cbd.ae.
- 2- Enter your iBusiness Admin User ID.
- 3- Enter the PIN(4 digits) + TOKEN (6 digits number displayed on the user device)
- 4- Click on Login Button



- 5- Click on **Services** tab at the top menu.
- 6- Click on **E-Forms** menu on left side menu.
- 7- Choose iBusiness under **Product***.
- 8- Choose Amendment Form under **Service***.
- 9- Choose Add/Modify Accounts under **Request***.
- 10- Choose the **Charge Account**.



- 11- Scroll down at the Bottom of page, Click on green color '+' sign below the **Add New Account(s)**.
- 12- A Box appears to enter the Account/Card/Cash Online account number.
- 13- Enter Account/Card/Cash Online account number in the box and checked the check box on right side.

14- Accept Terms and Conditions and click on “INITIATE” button.

15- By clicking the “INITIATE” button, you will be navigated to the pre-confirmation screen to review the request details. Click on **CONFIRM** button.

16- System will navigate to the RSA token screen where you can enter the token code (PIN + 6 digits number displayed on the device).

17- Click on **SUBMIT** button to complete the action.