



Presentation of Documents under Export Collection

To, **Commercial Bank of Dubai**
Trade Services Center
Head Office, Dubai – UAE

Date: _____

Attention: Exports Department

Dear Sirs,

Please receive documents listed herein for presentation on collection basis with the following instructions. Documents are to be forwarded at our risk and without any engagement on your part.

Collecting Bank:	Drawee:
Currency and Amount:	Tenor:

	Originals	Copies
1. Bills of Exchange	<input type="checkbox"/>	<input type="checkbox"/>
2. Invoices	<input type="checkbox"/>	<input type="checkbox"/>
3. Certificate of origin	<input type="checkbox"/>	<input type="checkbox"/>
4. Bills of Lading	<input type="checkbox"/>	<input type="checkbox"/>
5. Packing List	<input type="checkbox"/>	<input type="checkbox"/>
6. Other documents (specify) _____		

Instructions for the collecting bank:

Release documents against

- Payment.
- Acceptance of the Bill of Exchange by the drawee.
- Bank's Guarantee/ Avalization to pay at maturity.
- All bank charges and expenses (including yours) are for the account of the drawee.
- All bank charges and expenses (except yours) are for the account of the drawee.
- Charges and expenses are not to be waived.
- Charges and expenses may be waived, if refused by drawee.
- Collect interest from _____ until _____ / date of payment _____ at _____% pa on 360 days per annum basis.
- Interest may / may not be waived if refused by drawee.
- Please advance funds with recourse to us in accordance with our arrangement with you. Shortfall due to difference in exchange if any, at the time of settlement shall be debited to our account.

We authorize you to debit our account no. _____ for charges/ expenses.

Upon receipt of proceeds with recovery of interest, charges or expenses if any,

please credit our account no. _____ with you.

The above collection is to be handled subject to Uniform Rules for Collections (URC522) 1995 publication of the International Chamber of Commerce, Paris.

Yours truly,
For (Name of the Company) _____

Authorised Signatory(ies)