

How to Submit Request for Open Ac TR?

Step 1: Follow the below steps on iTrade

- Select "Trade Services"
- Select "Financing Request"
- Select "TF General"
- Select "From Scratch"

The screenshot shows the iTrade interface for the Commercial Bank of Dubai. The user is logged in as 'Firstname Lastname / 968673'. The navigation menu includes 'Trade Services', 'Queue', and 'Administration'. The left sidebar shows 'TF General' selected, with sub-options: 'From Scratch', 'Draft Transactions', 'Pending Authorization', 'Pending TFs', 'TF Inquiry', and 'TF Maintenance'. The main content area is titled 'Initiation of Request for Financing'. It features a 'Tasks' section with a 'Tasks' button and a 'Save' button. Below this is the 'General Details' section, which includes fields for 'System ID' (TF21080000000452), 'Customer Reference', 'Application Date' (19/08/2021), 'Financing Type' (a dropdown menu with '(Subject to bank's approval)' selected), and 'Related Reference'. A 'Show Form Summary | Top' button is located to the right of the 'Financing Type' field. Below the 'General Details' is the 'Applicant Details' section, which is currently empty.

Step 2: Filling up form to submit the request...

- Select the Financing type as Open Account TR
- Fill out all the mandatory fields and attached the required documents by clicking "Add a File" then "Submit"

This screenshot shows the same iTrade interface as the previous one, but with additional sections visible. The 'Applicant Details' section is still empty. Below it is the 'Terms And Conditions' section, which includes a checkbox for 'I Accept Terms and Conditions' and a 'Show all' button. The 'Attachments (Max 5 files and 1 Mb each)' section is also visible, showing 'No files' and an 'Add a file' button. At the bottom of the form, there is a note: 'Note : Please attach Financing Request and Supporting Documents.' and a set of buttons: 'Save', 'Submit', 'Cancel', and 'Help'.