

# How to Download Document Presentation Advice and Debit Advices of Export LC?

**Step 1: Follow the below steps on iTrade to download tracking advice and debit advices...**

- Select "**Trade Services**"
- Select "**Export Letter of Credit**"
- Select "**EL Inquiry**"
- Select "**Search**"

بنك دبي التجاري  
Commercial Bank of Dubai

user: SURAJLAISHRAM / 983203 Login

Trade Services | Queue | Administration

EL Initiation  
EL Update  
Transfer & Assignment  
Message to Bank  
Pending ELs  
EL Inquiry  
EL Maintenance

Inquiry - List of Export Letters of Credit Transactions

Search Options

In the inquiry function, you must enter the search criteria of the transactions that you wish to list for.  
Hint: For partial search, please use "%" before or after your search value, e.g. type "MYTEXT%" to search for items containing the word MYTEXT. (Note: Search is Case sensitive)

System ID:   
Entity:   
Entity/Beneficiary Name:   
Bank Ref:   
Applicant Name:   
City:   
Expiry Date From:  To:

Search

Download File

1 - 1 of 1 items 10 | 20 | 50 | 100

	System ID	Entity	Entity Name	Bank Ref	Applicant Name	City	Amount	Issue Date	Expiry Date	Status
	EL21080000000051	983203	CBD PCM Test Business 2	EL2101465-17	ABCD	AED	300.00	16/08/2021	19/08/2021	Expire

**Step 2: Downloading of Export presentation advices...**

- Locate the ELC which advices to be downloaded then click on **Folder icon** next to **System ID**
- Under "**Release tab**" click on **date link** with **Type of transaction** as "Documents Presented"

- EL Initiation
- EL Update
- Transfer & Assignment
- Message to Bank
- Pending ELS
- EL Inquiry
- EL Maintenance

Consolidated Summary View

Export Letter of Credit

System ID: ELC2109000000001  
 Bank Reference: ELC2101465-17  
 Entity: 983203  
 LC Amount: AED 100.00  
 Available Amount: AED 100.00

Beneficiary Details

Name: CBD PCM Test Business 2  
 Bank Name: Commercial Bank Of Dubai  
 Borrower Account Name: CBD PCM TEST BUSINESS 2

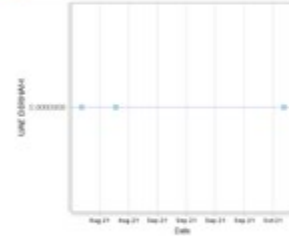
Applicant Details

Name: ABCD

Actions

- [Assign this transaction](#)
- [Update this transaction](#)

Outstanding



1 - 2 of 2 items

10 | 1, 25 | 50 | 100

Release	Type	Status	Event Reference	City	Amount	Users
16/08/2021	New	Advised	ADV001	AED	100.00	
24/08/2021	Reporting	Expire	EXPO01			

- Under "**Bank File Upload Details**" tab, click on **download folder** next to **PDF file** with title "**Presentation advice**" also download other advices including debit advices if available.

Bank Message

Date/Time: Monday, August 16, 2021 5:24:28 PM GST  
 Reporting Status: Advised  
 Bank Reference: ELC2101465-17  
 List of Discrepancies: We have pleasure in advising this credit

Bank File Upload Details

	Title	File Name	
	Export LC Notification Letter With Swift Copy	0516ac6e96cb0e84e3a77d27d3954e3a170a4105a554e3a-4165.pdf	