

How to Check if Specimen Signature Received and Download Copy for Export LC?

Step 1: Locating and checking on iTrade if specimen signature for ELC is received and processed by the Bank...

- Select "Trade Services"
- Select "Export Letter of Credit"
- Select "EL Inquiry"
- Select "Search"

Commercial Bank of Dubai

user: SURAJ LAISHRAM / 983203 Logout

Trade Services | Queue | Administration

EL Initiation
EL Update
Transfer & Assignment
Message to Bank
Pending ELCs
EL Inquiry
EL Maintenance

Inquiry - List of Export Letters of Credit Transactions

Search Options

In the inquiry function, you must enter the search criteria of the transactions that you wish to list for.
Hint: For partial search, please use % before or after your search value, e.g. type %MYTEXT% to search for items containing the word MYTEXT. (Note: Search is Case sensitive!)

System ID:
Entity:
Entity/Beneficiary Name:
Bank Ref:
Applicant Name:
City:
Expiry Date From: To:

Search

Download File

1 - 1 of 1 items

	System ID	Entity	Entity Name	Bank Ref	Applicant Name	City	Amount	Issue Date	Expiry Date	Status
EL	EL21080000000051	983203	CBD PCM Test Business 2	ELC2101465-17	ABCD	AED	100.00	15/08/2021	19/08/2021	Expire

Step 2: Checking if Export LC specimen signature is received and processed by the bank..

- Locate the ELC which status of specimen signature to be checked then click on **Folder icon** next to **System ID**
- Under "**Release tab**" locate **date link** with **Type of transaction** as "**Correspond-General-Received**" meaning Specimen signature received and processed by Bank.
- Note: *If no such entry as "Correspond-General-Received" is found means specimen signature not yet received or received but under process with the Bank.*

Trade Services | Queue | Administration

EL Initiation
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Consolidated Summary View
Export Letter of Credit

System ID: ELC21080000000051
Bank Reference: ELC2101445-17
Entry: 983203
LC Amount: AED 100.00
Available Amount: AED 100.00

Beneficiary Details
Name: CBD PCM Test Business 2
Bank Name: Commercial Bank Of Dubai
Borrower Account Name: CBD PCM TEST BUSINESS 2

Applicant Details
Name: ABCD

Actions
Assign this transaction
Update this transaction

Outstanding

1 - 2 of 2 items

Release	Type	Status	Event Reference	Ccy	Amount	Users
16/08/2021	New	Advised	ADV001	AED	100.00	
24/08/2021	Reporting	Expires	EXP001			

Step 3: Downloading copy of specimen signature for ELC if available...

- Locate the ELC which status of specimen signature to be checked then click on **Folder icon** next to **System ID**
- Under "**Release tab**" click on **date link** with **Type of transaction** as "**Correspond-General-Received**"
- Under "**Bank File Upload Details**" tab, click on **download folder** next to **PDF file** with title "**Specimen Signature**" if available.

Bank Message

Date/Time: Monday, August 16, 2021 5:24:28 PM GST
Reporting Status: Advised
Bank Reference: ELC2101445-17
List of Discrepancies: We have pleasure in advising this credit

Bank File Upload Details

Icon	Title	File Name	Download
	Export LC Notification Letter With Swift Copy	0516ac5e9f6dc0e88e3a.77d27d3984e3a.170a710fad88e3a-a100.pdf	